



SNOWMOBILE VERMONT

**Board of Directors
September 23, 2024
Meeting Minutes**

Members Present:

OFFICERS PRESENT

President, Jeff Fay
Vice President, Mark Reaves
Secretary, Ruth Halpin
Treasurer, Patty Companik

DIRECTORS PRESENT

Addison: Lewis Barnes
Bennington: Carol DeJohn (Not Present)
Caledonia: Bruce Carlson
Chittenden: Pat Poulin
Essex: John Hull (Not Present)
Franklin: Mike Burns
Grand Isle: Jeff Porter
Lamoille: Dustin Turner
Orange: Juliann Sherman
Orleans: Roger Gosselin
Rutland: Mike Stewart
Washington: Jeff Halpin
Windham: Michael Garber
Windsor: Doug Jacobs

STAFF PRESENT:

Executive Director: Cindy Locke
Trails Administrator: Matthew Tetreault
Media Manager: Beth Flint
Office & Programs Manager: Mandy Dwinell
Office & Programs Assistant: Tina Bedard
Finance Manager: Sheila Fenoff-Willett

GUESTS:

Ivor Stevens, Windham County Alt. Director; Ed Hebebrand, Caledonia County Alt. Director; Stan Choiniere, Windsor County Alt. Director; Greg Rouleau, Washington County Alt. Director; Jim Hill, VT Snow Trails Conservancy; Richard Sedlack, Deerfield Valley Stump Jumpers; Richard Spitzer, Chittenden County Alt. Director.

President Jeff Fay called the meeting to order at 6:00 pm

Agenda amended to add committee discussion.

Approval of Agenda

Rutland County moved, and Windsor County seconded, to approve the agenda as presented. MOTION CARRIED

Discussion on the VAST staff and officers to include or cc Directors in club correspondence.

Secretary's Report

Grand Isle County: Motion to approve, Windsor County seconded to approve Secretary's Report. MOTION CARRIED.

Approval of Minutes

Grand Isle County moved to approve the August minutes as presented; Windsor County seconded. MOTION CARRIED.

Special BOD Minutes amended by Roger Goselin

Approval of Special BOD Meeting Minutes

Addison County moved to approve the August minutes as presented; Chittenden County seconded. MOTION CARRIED.

Treasurer's Report:

				92% of budget season -August	
				Mbrshp Income w/o \$10 increase <i>The \$5.00 is included since it is reflected in prior data trckg per yr</i>	\$10 per TMA estimated
Aug-21	Aug-22	Aug-23	Aug-24	July 2024 w/o \$10	
\$2,481,915	\$2,478,385	\$2,767,295	\$2,767,295	\$2,767,295	
0	\$0	\$1,955	\$0		
2,824,573	\$2,768,357	2,441,148	\$2,312,779	\$2,141,651	\$171,128
113.81%	111.70%	88.21%	83.58%	77.39%	

Aug-21	Aug-22	Aug-23	Aug-24	July 2024 w/o \$10
\$3,255,180	\$3,310,443	\$3,436,342	\$3,586,956	\$3,586,956
183,959.0	28,340.0	40,742.0	\$45,592	
3,341,308.0	3,227,726.0	3,083,234.0	3,032,850	\$2,861,722
102.65%	97.50%	89.72%	84.55%	79.78%

Aug-21	Aug-22	Aug-23	Aug-24
\$2,816,998	\$2,752,476	\$2,983,607	\$3,032,072
71,225	148,945	87,542	\$77,161
2,315,953	2,116,958	2,248,691	\$2,016,016
82.21%	76.91%	75.37%	66.49%

Membership - August 2024 - Increase of \$10.00 per TMA implemented this Season.

\$0 in Membership Income Activity for August/ 83.58% of budget expectations
(WITH \$10 increase included)

77% year over year comparison (WITHOUT \$10 included) which is about 10% less than last season at this time
(88% vs 77%)

Data Reference: NSB-Trails Special Reserve Acct - \$259,285 (5.00 & 10.00 per TMA sold) x 66% = \$171,128 Season.

Income - August 2024 - Increase of \$10.00 per TMA implemented this Season.

~\$45k in Income Activity for August (WITH \$10 increase)

Income activity represents ~\$24k in Media Sales, ~\$14k in contractracted services from SSTP

We are at 84% of budget expectations (WITH \$10 increase)
compared to 89% last year at this time.

We are at ~80% year over year comparison (w/o the \$10 included) -
or 10% less than last season at this time (89.72% vs 79.78%)

Expenses - August 2024

~\$77k in Monthly Expenses of which ~\$50k in Salaries/Benefits, ~\$11k Annual Meeting
66.49% of Expense Budget has been utilized thru August 2024

Trails Encumbered	2020 Season Final	2021 Season Final	2022 Season Final	2023 Season Final	Aug-24						
Budget	\$400,000	\$400,000	\$550,000	\$554,170	\$554,170						
MONTHLY ACTIVITY					\$0						
Season so far	\$363,721	\$434,560	\$501,293	\$583,721	\$331,571						
8310/2010 Trail Construction		\$100,764	\$157,804	\$223,860	\$0						
8310/2010a Trail Maintenance		\$283,450	\$268,248	\$303,654	\$0						
8310/2021 Trails Emergency Fund		\$24,895	\$45,556	\$26,499	\$0						
8310/2027 Trail Debrushing		\$26,942	\$29,686	\$29,708	\$0						
8310/2030 Next Year's Trails Projects		\$0	\$0	\$0	\$0						
Flood Relief Trail Work	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24
Budget	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000
MONTHLY Project Expense	\$16,044	\$91,518	\$150,784	\$109,968	\$9,003	\$6,725	\$14,040.82	\$13,748	\$23,221	\$0	\$0
Season So Far	\$16,044	\$107,563	\$258,348	\$368,316	\$377,319	\$379,406	\$393,446.00	\$412,194	\$435,415	\$435,415	\$435,415
Percentage of Budget Util	2.14%	14.34%	34.45%	49.11%	50.31%	50.59%	52.46%	54.96%	58.06%	58.06%	58.06%
BALANCE	\$733,956	\$642,437	\$491,652	\$381,684	\$372,681	\$370,594	\$356,554	\$337,806	\$314,585	\$314,585	\$314,585
Trail Projects - July & August 2024 - (no activity)											
Regular Season Projects for August: \$0											
Regular Season Projects for the Season so far: \$331,571											
Flood Relief Projects for August: \$0											
Flood Relief Projects for the Season so far: \$435,415											
TOTAL: \$766,986 paid for Reg & Flood projects (\$331k + \$435k) for the Season so far											

Washington County: Motion to approve, Lamoille County seconded to approve Treasurer's Report. MOTION CARRIED.

TABLED ITEMS

Nothing New.

Old Business

Nothing New.

NEW BUSINESS

a. Pick Clubs for Review – Cindy 20 min.

Cindy contacted Bonnie, our CPA; Bonnie was on vacation. Cindy shared the list of clubs with a randomizer to select the next clubs for review.

Clubs chosen were:

Jacksonville E-Z Riders
Danville S-Ski-Mos
Ferrisburgh Sledheads
Bridgewater Sno-Zippers

The clubs and the directors will be notified.

b. New Trail App– Cindy, Matt, Beth 20 min

A new app will be used this season. A new system is being worked on by AtlasTrax and Map Gears. The hope is that they are more successful working together. This app will have a free version that covers trails, status of trails, businesses, and junctions. The upgrade will have other enhancements including the ability to check groomer status. Other states that utilize this app are Massachusetts, New Hampshire, and New York. Matt will be contacting the company to see if the clubs can have a preview.

c. EB Raffle Reminder – Cindy 15 Min

Reminder about the upcoming EB raffle. A lot of clubs have shared, we are encouraging everyone to keep sharing. We will be putting this on Facebook, as well as enews.

d. Safety Class and Club Events Reminder (Get them listed on VAST Website) – Cindy 15 min.
Reminder to make sure that any upcoming courses are put on the website in the events section. If anyone has any questions they can reach out to Stan Choiniere, or Pat Poulin.

e. Committee List - Patty
Announces as well as an email to the directors will be going out to explain committees and asking who is interested in participating. Meeting about the results in October.

Trails Administrator's / ED Report – Cindy 15 min

Matt explained the funding and will be sending a copy to the BOD. There is a meeting next month.

Committee and Other Meeting Reports- 30 min

a. American Outdoor Risk Retention Group (AORRG) Insurance – Mark Reaves
Thursday October 10 is the Annual Meeting. A reminder email was sent about the annual meeting.

b. Northeast Chapter and USA – Pat Poulin, Jeff Fay as VT Representatives
USA update above. Nothing from Northeast Chapter.

c. VT Snow Trails Conservancy (VSTC) – Cindy
Nothing to report.

d. Law Enforcement (LE) Committee – Cindy
Contracts are being worked on.

e. Awards & Nominating – Patty Companik, Chair
Awards part of Annual Meeting successfully completed. Reminder - if you/someone picked up an award for a recipient who was unable to attend - please take a photo of the recipient with the award and send to Beth for the magazine - editor@vtvast.org. Deadline is October 15.

f. By-Laws & Policy – Mark Reaves, Chair
Nothing to report.

g. Annual Meeting – Michael Garber & Amber Stevens
Addison County will be hosting next year. Windham County did an excellent job.

Discussion about guard rail bridges. Questions about weight certain iron beams can hold. A spec sheet was requested from an engineer.

h. Executive Committee – Jeff Fay, President
Nothing to report.

i. Personnel Committee – Juliann Sherman, Chair
They are currently working on a draft for the By-Laws committee.

j. Finance - Patty Companik, Chair
Cindy, Sheila, and Patty met on August 28, 2024. Discussed in detail how the transaction of the Chain Saw donation and purchase was processed.
Discussion also regarding putting together a one-page guide for Club/County Treasurers.

k. Long Range Planning & Organizational Committee – Mark Reaves, Chair
Nothing to report.

l. Resource Committee
Nothing to report.

m. Trails Committee – Curt Marechaux & John Hull, Co-Chairs
The sub committee is working on things.

Discussion on specifications for beams. There were approximately seven hundred beams for clubs to use. They are all gone now.

n. Safety Committee – Stan Choiniere

There were no meetings this month. Jacob Metayer is working with the provider to make changes to the Vermont section for the online class.

o. Governor's Council – Pat Poulin

There was a meeting on September 4. The State Police are getting sleds prepped. Fis and Wildlife has three new trainees and will be hiring one more. The DMV was not present. There were discussions on the regulations book and that the exhaust information section needs to be updated.

The EB Raffle gift cards were discussed, and the amount spent on them, as well as where the funds came from to purchase them. (Special Projects Reserves)

Discussion on the possibility of Matt sending out a Map with all the marked closed trails.

**Motion to adjourn: Addison County moved to approve; Orleans County seconded to adjourn the meeting.
MOTION CARRIED.**

The meeting was adjourned at 7:23 PM.

Respectfully submitted,
Ruth Halpin, Secretary

Prepared by Tina Bedard, VAST Office & Programs Assistant